**Standing Order Form**

Hello, thank you for donating to The Harrogate Hub.   
However big or small your donation you make a huge impact to our work.

Please complete the Standing Order Form and if you are a UK taxpayer, the Gift Aid Declaration.

Please return both forms to our office address at the bottom of this page.

**To the Manager of (your bank or building society):**

|  |  |  |
| --- | --- | --- |
| Name of Bank: |  | |
| Address of Bank: |  | |
| Postcode of Bank: |  | |
| Commencing on: \_\_\_ /\_\_\_ / \_\_\_\_\_\_ and every month/quarter/year\* thereafter until further notice. \*Please delete as appropriate | | |
| From my account no: | |  |
| Sort Code : | |  |
| The account name is: | |  |
| Signed: | |  |
| Your Address: | |  |
| Please pay to: Harrogate Hub – HSBC Bank, 7 Prospect Place, Harrogate. HG1 1RN For credit of: The Harrogate Hub, account number: 02412675 sort code: 40-23-12  The sum of £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (numbers)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (in words) | | |

This replaces any previous standing order for The Harrogate Hub

**Please consider Gift Aiding your donation to give us an extra 25p per £1 you donate.**

**Charity Gift Aid Declaration**

|  |
| --- |
| **Boost your donation by 25p of Gift Aid for every £1 you donate**  Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer. |

In order to Gift Aid your donation you must tick the box below:

□ I want to Gift Aid my donation of £\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and any donations I make in the future or have made in the past 4 years to:

**The Harrogate Hub (1163939)**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

|  |  |
| --- | --- |
| Title |  |
| First name or initial(s) |  |
| Full Home address |  |
| Postcode |  |
| Date |  |
| Signed |  |

Please notify The Harrogate Hub if you:

* want to cancel this declaration
* change your name or home address
* no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.